

11th January 2023

Dear Parents/Carers

Re: Child Development BTEC Exam – Thursday 2nd February 2023

Enclosed is your son/daughter's Statement of Entry and personal timetable for their February public examination.

Examinations are heavily regulated and we all have to adhere to the rules set by the Government. I enclose the JCQ 'Information for Candidates for Written Exams' which are the guidelines set for students. I encourage you to read this with your child to ensure they know the rules as failure to comply will result in disqualification.

Please check carefully the information at the top of the Statement of Entry to ensure your child's legal name and date of birth are recorded correctly, as this information will be printed on his/her certificates and can be very difficult and costly to amend in the future.

Students must arrive in school no later than 8.20am in full school uniform.

Please note; Wrist watches are not permitted in the exam room and should be placed in bags along with mobile phones in their pouches. Both items must be switched off during the exam to ensure alarms or ring tones do not make a sound. Water or squash is allowed but must be in a clear bottle with the label removed.

If you have any questions or concerns regarding these exams, please do not hesitate to contact me.

I wish your child every success with their exam.

Yours sincerely



Mrs P Heynes
Examinations Officer

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