

03.11.2021

Dear Parents/Carers

**YEAR 9 PARENTS EVENING – Thursday 11<sup>th</sup> November 2021**

We would like to invite you to the Year 9 Parents Evening which will take place on Thursday, 11<sup>th</sup> November from 4.00pm to 7.30pm. This event is for 'face to face' in school appointments.

We hope you will be able to attend this Parents Evening, as it will provide you with an opportunity to discuss, with subject tutors, your child's progress and ask any questions you might have.

To make appointments, you will need to use our online booking system. Appointments are strictly 5 minutes long and slots/times will be available on a first come first served basis. To ensure that the appointments are 5 minutes long we will use a bell to signal the end of each meeting and we will be grateful if you could please be prompt with arriving and finishing your appointments. When booking your appointment please leave a 5 minute slot between each meeting to allow travel time between meetings.

Appointments will be available to book from **9.00am on Thursday, 4<sup>th</sup> November** until **9.00am on Thursday, 11<sup>th</sup> November**. To make your appointments please login at: <https://parents-booking.co.uk/bexhillacademy>

**To login you will need to enter:**

- Your first name and surname (parent)
- Your child's first name, surname and date of birth
- The login details you enter must match those we have on record for you.

**Troubleshooting Tips**

Please check that the details you enter are the same as those we have on record for you - particularly regarding shortened names, legal/preferred names, and double barrel names. The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address. If you are unable to book or experience any issues, please contact: [parentevents@bexhillacademy.org](mailto:parentevents@bexhillacademy.org) and we will get back to you.

We are excited to be able to host these important events again. We look forward to seeing you at the Parents Evening, which comes at such a vital time in your child's education.

Yours sincerely,

Alex Humphrey  
Year 9 Learning Lead