



Dear Parents/Carers

Date: 25 March 2019

I write to inform you that your child has been invited to take part in a school trip as follows:-

Venue: Eastbourne bowling/laser quest and McDonalds in Bexhill
Aim: To encourage team building with students and staff in the ASPie
Date and Time: Date: Friday 29th March 2019 Time: Leave school at 9.30am and return 1.30pm
Transport: Minibus
Group Leader: Mrs E Anderson

Cost: £11.10 We are no longer accepting cash payments.
Payment and parental consent should be made online through the School Gateway. Please log into School Gateway using your PIN number (If you haven't already registered please log onto: www.schoolgateway.com and select new user. The email address and mobile numbers you register must be the same as held on the school records. Please contact the school office to advise of any changes. Once registered you will be sent a PIN number via text.)
Alternatively, if you do not have access to the internet please complete and return the parental consent reply slip at the foot of this letter together with a cheque. Cash payments are no longer accepted. Should you have any difficulty with this method of payment please contact the finance office
Please note - return of the reply slip does not reserve your place on this trip until payment has been received by the school.

Uniform: Final closing date for payment is: Tuesday 26th March 2019 there will be **no** exceptions. Please arrive to school in mufti clothes (loose fitting clothing for running around)
Catering requirements: Lunch to be at McDonalds, students to bring in £5 for lunch
No refunds will be available unless a doctor's certificate is provided. This trip is on a first come, first served basis. Paperwork will be signed, dated and timed when received at Gunters Lane Reception.

This visit is a valid educational experience which requires sensible, active participation. To ensure that maximum value is gained, particular requirements for behaviour and application are necessary. The importance of these must be acknowledged and applied by the students attending. Any students not adhering to the school regulations will not be allowed to take part in the trip.

Students are advised that Bexhill Academy is not responsible for loss or damage to mobile telephones, MP3 players, Ipods etc. on school trips. Normal school rules regarding jewellery, hoodies, hats etc apply. If you have any updated medical or emergency contact details please let me know before the trip. If you require any further details please do not hesitate to contact the Group Leader for this trip.

Yours sincerely

Mrs E Anderson

Please return to Trip Box/finance office if payment not made online Trip _____ Date _____

TRIP LEADER: _____

I give consent for my son/daughter Name:to attend the above trip.

I attach a cheque/paid online (please delete as appropriate) the sum of £..... and confirm that I have completed and returned the Consent Agreement Booklet. (delete as appropriate)

only include if it is out of hours trip otherwise delete - I will collect my child from the venue/school at the end of the trip

only include if it is out of hours trip otherwise delete - I am happy for my child to walk home from the venue/school at the end of the trip

Signed Parent/Carer..... Date.....