

13 October 2020

Dear Parent/Carer

Year 11 Career Guidance Interviews

Our Year 11 students are probably wondering about an unpredictable future and will soon need to start thinking about their post-GCSE options. The need for advice and support from a qualified career development professional is critical. At Bexhill Academy, we follow the Gatsby Benchmarks as core aspects of good careers and enterprise provision and refer to these throughout our Careers Programme. Benchmark 8 states that every student should have opportunities for guidance interviews with a Careers Adviser. We offer career guidance interviews with My Future Starts Here, as well as our own careers adviser, Miss Tracey J Holden.

We are planning these interviews from 23 November 2020 within current government guidelines with regards COVID-19. These interviews will take place in school but virtually with qualified advisers from My Future Starts Here. Interview rooms will be assigned for the students, so that interviews can take place with the usual confidentiality and with the required technology. Year 11 students will be given an appointment card and teachers will be notified accordingly. Students who have requested a 1:1 careers discussion with me already, do not need to have another interview with My Future Starts Here.

In the case of a potential lockdown situation, we would like to have agreed arrangements in place, so there is a safety-net. This would avoid disruption to interviews with My Future Starts Here and a continuity of timely advice and guidance. Interviews can still take place, either by phone or as an online face to face event according to preference, but in the student's home. Appointment dates and times will be confirmed nearer the time. Please could you therefore complete the Parental Consent below and return this to careers@bexhillacademy.org by email, or hand into school in a clearly labelled envelope for my attention.

Remember that your son/daughter is welcome to pop and see me on a Friday in the library if they need any help regarding careers – they just need to email for an appointment time careers@bexhillacademy.org

Thank you for your support. If you have any queries, please feel free to contact me.

Miss Tracey J Holden
Careers Adviser

My Future Starts Here
1:1 Career Guidance Interviews

Parental Consent

I/we(parents name) agree for my son/daughter's

name to be shared with My Future Starts Here

I/we agree for my son/daughter to have a Careers Guidance Interview and our preference is for this to be by **telephone** or via an **on-line platform**, (please indicate preference).

I/we wish to be present during the interview **Yes/No**

Please confirm your email address and telephone number

Parent/Carer email

Parent/Carer contact number

Date

Please return this form via email to careers@bexhillacademy.org

My Future Starts Here 'Statement of Assurance July 2020' and 'Student Guidance Interview Leaflet' can be viewed on the Academy website: <http://www.bexhillacademy.org/students/careers->

The information provided in this document will only be shared with My Future Starts Here in the event of a lockdown situation where virtual interviews will need to be conducted in the students home