



Bexhill
Academy

Gunters Lane
Bexhill-on-Sea
East Sussex
TN39 4BY
01424 730722

www.bexhillacademy.org
jill.hunt@bexhillacademy.org

‘Come and join our fantastically supportive school, working in a brilliant department with superb facilities’

We require an enthusiastic part-time Languages Assistant

Hours: Circa 10 hours per week.

Basis: Currently fixed term, initially, until Friday 12 July 2019

Salary: Equivalent to Single Status Grade 7, Points 17-19 £20,654 - £21,892 per annum pro rata. Actual salary based on 10 hours (£4,788.00 - £5,075.00 per annum) Pay award pending, from April 2019.

Are you?

- A fluent speaker ideally in Spanish? (French considered)
- Well educated? (Ideally to degree level)
- Relish the opportunity to use your language skills to promote student success?
- Confident that you could support learning in the classroom?
- Able to work part -time flexible hours during the school day? Flexibility and hours can be discussed during informal visit/discussion with the Head of Department

We are looking to recruit a Languages Assistant to support teaching and learning across our Languages Department. Your primary aim is to improve student’s confidence in speaking Spanish (and possibly French) to raise both their confidence levels and technical accuracy. You will work under the guidance of the class teacher but should be able to take small groups when required to boost exam preparation and success primarily for the oral exams.

Start: As soon as possible (Ideally March 2019)

Closing Date for applications: Monday 25th February 2019

Please see our recruitment pack available on our website www.bexhillacademy.org under ‘community’ and then ‘vacancies’ for more details. Visits and informal discussions encouraged- please contact diane.lindsay@bexhillacademy.org (Head of Languages)

Please send completed Academy application forms to jill.hunt@bexhillacademy.org noting that we do not accept CV’s or approached from agencies - please use the Academy application form.

Bexhill Academy is committed to safeguarding and promoting the welfare of children and young children, therefore all positions are subject to an Enhanced Disclosure and Barring Service check (DBS).



Bexhill Academy

Post: Languages Assistant

Hours: Circa 10 hours per week.

Basis: Currently fixed term, initially, until Friday 12 July 2019

Salary: Equivalent to Single Status Grade 7, Points 17-19 £20,654 - £21,892 per annum pro rata. Actual salary based on 10 hours (£4,788.00 - £5,075.00 per annum) Pay award pending, from April 2019.

Person Spec:

| | |
|-------------------------------------------|--------------------------------------------------------------------------------------|
| Native Speaker (Ideally Spanish) | Desirable |
| Degree Educated | Highly Desirable – Essential if non native (Must be a Languages Degree in this case) |
| Ability to work freely in the UK | Essential |
| Flexible approach to working week | Essential |
| Hardworking, resilient and reliable | Essential |
| Belief in comprehensive education | Essential |
| Previous experience of working in schools | Desirable |

Job Spec:

Main brief: To assist the languages department in significantly improving spoken language skills.

- To hold 'conversations' with students and record and monitor their progress
- To correct and improve students conversational based work
- To conduct speaking tests where appropriate
- To assist with producing resources designed to boost student performance
- To participate in the preparation and delivery of mock examinations
- To aid the teacher in the classroom as directed
- To assist with classroom displays and language promotional work
- To have a positive impact on students confidence as demonstrated by improved speaking and listening results
- To give conversational 'lessons' to individuals or small groups and help the classroom teacher to improve the students love of languages.
- To uphold the Academy Vision and Ethos