



15 January 2018

Dear Parents/Carers

INSET AFTERNOON – THURSDAY, 29 MARCH 2018

I am writing to inform you that the Academy will be closing early on the last day of the Spring term before Easter (Thursday, 29 March 2018).

The day for students will finish at the end of **period 3 (12.20pm)** – everything up to this point will remain as usual.

Staff will then be remaining behind to receive training.

Any child in receipt of Free School Meals can purchase these at break.

We have tried to offer this INSET at a time that has the least impact on parents and carers and feel this Thursday before the Easter break was the most appropriate.

Thank you for your continued support.

Yours sincerely

Mr P Mendela
Vice Principal