



Bexhill
Academy

Chargings and Remissions Policy

Updated: December 2016
Next Review: December 2017



Charging and Remissions Policy

Introduction

Bexhill Academy recognises the valuable contribution that the wide range of additional activities, including clubs, out of school trips, residential and experiences of other environments, can make towards students' all round educational experience and their personal and social development.

NB: Throughout this policy, the term "parent(s)" means all those having parental responsibility for a child.

Charging

Bexhill Academy reserves the right to make a charge in the following circumstances for activities organised by the school:

- 1. School trips and residential in school time:* the board and lodging element of the residential experience and outdoor pursuit courses;
- 2. Activities outside school hours:* the full cost for each student of journeys, trips and overnight stays in the United Kingdom and abroad which take place at weekends and during holidays, which are deemed to be optional extras;
- 3. Materials:* the cost of materials or ingredients for design and technology and food technology which students are able to take home as a final product;
- 4. Acts of vandalism and negligence:* the Board reserves the right to recover part, or the whole cost, of damage to buildings or equipment which is the result of vandalism or negligence by a student;
- 5. Examination fees:* if a student has not regularly attended the lessons for a particular examination subject, the examination fee may be requested, refundable if the student attends for examination.

If, without a medical certificate explaining the reason, a student fails to complete examination requirements for any public examination for which the school has paid an entry fee, the Academy may seek to recover the fee from the parent.

There may be a charge for examination entry where there is a request from the parent for additional subject entries to be made which are not supported by the school.

- 6. Uniform:* The cost of purchasing school uniform will be the parents' responsibility.
- 7. Music Lessons:* Extra-curricular music lessons and lessons taught individually or in groups of four or less will be charged.
- 8. Provision of Education and use of Facilities:* where such use is external to the school operations.

Remissions

Where the parent of a student is in receipt of Free School Meals, or the family income is certified as falling below the FSM qualifying threshold (but receipt of WTC prevents eligibility to FSM) the Academy will remit 50% of the cost of board and lodging for any residential activity that is organised for the student and which takes place within school time. The Board may remit further charges to parents of students qualifying for FSM after considering other specific hardship cases following an application (in the strictest confidence) to the Principal.

Special Education Needs

The Academy would not charge for the cost of providing the special education needs of a pupil where these have been agreed with the Local Education Authority.

Insurance

Any insurance costs will be included in charges made for trips or activities.

Voluntary contributions

Nothing in this policy statement precludes the Academy from inviting parents to make voluntary contributions.