

8 January 2021

Dear parents/guardians and participants

As we enter a further lockdown period, I am aware how disruptive this might be to your young person's DofE Award progress. They may be confused about what they can do if they have recently started or how to continue if they enrolled last year.

As the Operations Officer for your organisation, I am holding a couple of information events, which I hope will answer these questions.

Please join me for one of these sessions, which will include:

- Advice on choosing activities including during lockdown
- How to record and evidence an activity on eDofE
- How to change an activity
- How to complete a section and obtain an assessor report
- Getting started on eDofE (I will cover this at the end for anyone who has yet to activate their account)
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The sessions will be held on:

Thursday 21st January 5.30-6.30pm

Monday 25th January 6 -7pm

The sessions will be delivered virtually via Microsoft Teams.

To attend please follow this link:

[Click here to join the meeting](#)

(Anyone can join a Teams meeting as guest, click [here](#) to read how to do this or if you are having problems joining.)

I do hope you can join me and that your young people will take the opportunity to use this time at home to benefit their DofE Award.

Kind regards

Jo Ireland
Operations Officer DofE South East Region