

26th March 2024

Dear Parent/Carer

Re: SUMMER 2024 GCSE ENTRIES

I am pleased to enclose your son/daughter's Statement of Entry for his/her GCSE exams.

Please check carefully the information at the top of the Statement of Entry to ensure your child's legal name and date of birth are recorded correctly, as this information will be printed on his/her certificates and can be very difficult and costly to amend in the future. Should there be any problems, please let me know immediately by email or telephone.

I also enclose the JCQ Information for Candidates for Written Exams and our own school booklet 'Public Examinations Summer 2024'. Other JCQ documents can be found on the Bexhill Academy website, including the JCQ Information for Candidates Privacy Notice and Social Media Information for Candidates. I encourage you to read these documents with your child to ensure they know the rules as failure to comply will result in disqualification. Within the booklet you will also find the summer exam list of dates so that you are able to work out when your child will have exams. All students must be available for the Contingency afternoons of Wednesday 5th June and Thursday 13th June and the Contingency Day of Wednesday 26th June.

Your son/daughter's personal timetable showing the exam date, time, room and seat number will be posted to you in due course.

If you have any questions or concerns regarding exams, please do not hesitate to contact me.

Yours sincerely



Penny Heynes
Examinations Officer

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